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September 2011 to Present

Director, External Relations/Executive Director, Council of Inspectors General on Financial Oversight (CIGFO), Office of Inspector General, Department of Treasury

- Monitor fiscal and monetary proceedings on behalf of the nine Inspectors General which comprise the CIGFO
- Monitor and conduct Congressional research on behalf of the CIGFO members
- Develop quarterly CIGFO meeting agendas and book guest speakers (former speakers include former Federal Reserve Board Chairman Ben Bernanke and former FDIC Chair, Sheila Bair)
- Manage the CIGFO Annual Report process
- Primary liaison to the Council of Inspectors General on Integrity and Ethics (CIGIE)
- Primary liaison to Congress
- Carry out the duties of the Office of Inspector General Equal Employment Opportunity Program Coordinator

March 2009 to July 2011

Senior Advisor to Commissioner Dan Blair (Political Appointee)

Postal Regulatory Commission

- Advised Commissioner Blair on all regulatory, economic, and legal proceedings
- Primary liaison with House and Senate staff on postal issues
- Monitored Commission budget, human resources, and contract actions
- Researched and drafted legal opinions

September 2005 to January 2009

Director, Congressional Relations Office of Personnel Management

- Responsible for working with House and Senate Members and Staff on the following issues:
 electronic government, security clearance processing, Veteran's preference, and personnel reform
- Coordinated legislative efforts with White House Office of Legislative Affairs, Office of Management and Budget, and other agencies

July 2003 to September 2005

Senior Policy Advisor to the Administrator, and Associate Administrator, Office of Performance Improvement General Services Administration

- Fulfilled the responsibilities and duties of the agency Competitive Sourcing Officer
- Facilitated the agency's business reengineering efforts such as the reorganization of the Federal Supply Service and Federal Technology Service (approximately 3,900 employees)
- Managed a budget of \$1 million and managed a staff of five

June 2001 to July 2003

Senior Policy Advisor to the Administrator, General Services Administration

• Conducted outreach to Congress and the White House on critical issues, such as the agency's implementation of the President's Management Agenda (competitive sourcing, human capital strategy, electronic government, budget and performance integration, and financial management)

December 1998 to June 2001

Professional Staff Member, Senate Committee on Governmental Affairs

- Developed legislative proposals including the Government Information Security Act of 1999, Presidential Transition Act of 2000 (P.L. 106-293), and the National Historical Publications and Records Act (P.L. 106-410)
- Conducted oversight of the General Services Administration including electronic government, privacy, federal surplus property disposal, telecommunications and procurement

July 1997 to December 1998

Vice President, Information Services Division, Information Technology Association of America

- Lobbied on issues relating to information technology such as tax issues, labor law and immigration
- Conducted business development programs and member recruiting resulting in a net gain of over \$100,000 in increased revenue from FY 1997
- Provided association services to over 125 companies
- Responsible for managing a staff of two and a budget of over \$400,000

January to June 1997

Consultant, Year 2000 Program, Federal Sources, Incorporated

- Authored 300- page market study for industry clients, "The 5.6 Billion Year 2000 Market: A Guide to Federal Agency Plans, Contacts, and Opportunities."
- Conducted primary research on Year 2000 activity of 24 Federal agencies

1994 to 1996

Procurement Specialist, Committee on Government Reform and Oversight

- Developed legislative proposals and coordinated political support resulting in the enactment of the Clinger-Cohen Act of 1996, Divisions D and E of P.L. 104-106
- Coordinated oversight of government-wide procurement policy, including the Federal government's future telecommunications strategy (FTS 2001)

1989 to 1994

Aerospace Industries Association of America, Incorporated

- Managed legislative affairs for over 50 U.S. military and commercial aerospace manufacturers, including the top 20 defense contractors
- Negotiated with Congress and the White House on government procurement reform, industrial base, and technology and space issues

Education:

B.A. Political Science May 1987 The Pennsylvania State University
Political Studies 1986 University of Exeter, Exeter England